

**VCDA Business Meeting
All-Virginia Chorus
Friday, April 27, 2007**

I. Call to Order

VCDA President, Lois Castonguay, called the meeting to order at 3:17 p.m.

II. Introduction of Officers

President—Lois Castonguay	Sherri Matthews—President-Elect
Vice President—Michael Ehrlich	Curtis Nolley—Acting as Parliamentarian
Gretchen Davis—Secretary	Elaine Stanford—Treasurer (Absent, Accompanying the Middle School Choir)

III. Confirmation of Agenda

An addition to the agenda was made by Lois Castonguay to include the Jr. High revisions to VCDA Manual as B.1. under Manual Update.

A motion was made by Cliff Thomson and seconded by Jay Hartzler to accept the agenda with the additions. The motion passed.

IV. Review of Motion and Voting

Motions are to be made in writing on the forms provided.

V. Roll Call by Districts

District	Attendance	Chair		District	Attendance	Chair
I	5	NO		IX	13	YES
II	6	YES		X	7	YES
III	13	YES		XI	5	YES
IV	8	YES		XII	10	YES
V	10	YES		XIII	11	YES
VI	8	YES		XIV	6	YES
VII	14	YES		XV	7	YES
VIII	3	NO		XVI	6	YES

VI. Reports

- A. The Secretary’s written minutes were approved.
- B. The Treasurer’s written report was presented in her absence. The current balances are: General Fund, \$44,327.83; Certificates of Deposit, \$14,317.73; and All-Virginia Fund, \$59,027.06 for a total of \$117,672.62. The report was approved.

VII. Old Business

- A. The approved Judge's List for Auditions, Festivals and Guest Conductors has been posted on the website. This is a list. Anecdotal comments are not included. VCDA is the first section within the VMEA to get this accomplished.
- B. Manual Update
1. A list of updates to the manual was distributed. These are not changes in policy or regulations, simply the re-organization of the material and minor changes the wording. The Literature Manual and the Honors Choir portions are located in separate places on the website and will no longer be duplicated as part of the manual.
 2. Jen Penserga and Sharon Wills are working to create a section in the manual concerning Jr. High events. Currently there are no regulations for this level. (The VMEA is urging a move toward statewide unification.) This new material should be presented at the November meeting.
- C. District Commitment Form
- Sherri Matthews presented a District Chorus Commitment Form. The manual had directions for the creation of a form by each district. In order to make the document uniform statewide, the directions have been removed and a Commitment Form has been inserted as Appendix H. It is required that each district use the form. If your district needs to add additional information such as dates, that is acceptable.
- D. All-Virginia Audition Procedures
- Michael Ehrlich presented a proposal for standardizing the audition process throughout the state. There was some discussion and a few minor changes were made to the proposal. Cindy Freeman will have the document published in NOTES for all to read. If you have questions or suggestions you may direct them to Michael. The committee that worked on this also included Jeffrey Benson, Lynn Babcock, and Debbie Settle.
- E. Lois Castonguay appointed the President-Elect, Sherri Matthews, to head up the Literature Manual Committee.
1. Submit pieces for grading before conference time.
 2. Newly graded pieces go directly to the online list.
 3. Grading session could occur at Conference time and at All-State.
 4. Find or create a rubric for grading pieces.
 5. Tap into the expertise of the recently retired choral directors who may have more time to devote to the project.
 6. Many volunteers offered their help for this project.
- F. All-Virginia Chorus Report
- Lois thanked Mandi Townley and commended for her work to host All-State. Mandi was presented with a plaque. Appreciation for the Christiansburg administration, custodians and parents was also expressed.
 - Ernest Johnson publicly thanked Lois Castonguay for her work on the event.

VIII. New Business

- A. Missing Event Reports
The list of districts with missing reports was read.
- B. 2007 Conference in Norfolk
 - 1. Performance tapes or CD's should be submitted by May 1st.
Deadline extended to May 4th.
 - 2. Honors Choir Director will be Dr. Craig Jessup.
- C. 2008 All-Virginia Choir
 - 1. Mixed Choir Director will be Bruce Rogers from Mt. San Antonio
 - 2. SSA Choir Director will be Betsy Cook Weber from U. of Houston
 - 3. Bethany Houff has offered to host the event.
 - 4. Our host school will be the brand new Harrisonburg High School.
- D. Closing remarks included a request for assistance in setting the stage for the evening concert.
- E. Cliff Thomson made a motion to adjourn. It was seconded by Lynn Babcock. Motion passed and the meeting adjourned at 4:27 p.m.

Respectfully submitted,
Gretchen H. Davis, Secretary